

The Riverview

10 Winslow Place, Weatogue, CT 06089

Employment Application

FOR OFFICE USE ONLY

Application Date _____
 Start Date _____
 Starting Wage _____
 ETC Card # _____

APPLICANT INFORMATION – PLEASE TELL US ABOUT YOU – PLEASE ATTACH A RESUME IF YOU HAVE ONE.

Last Name		First		M.I.	
Street Address				Apartment/Unit #	
City		State		ZIP	
Home Phone		Work Phone			
Cell Phone		Email Address			
Date Available		Social Security No.		Date of Birth	
Position Applied For (Please circle)	Wait staff	Kitchen	Maintenance	Reception	Other
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		

EDUCATION – PLEASE TELL US WHERE YOU WENT TO SCHOOL

High School		City/State			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College		City/State			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other		City/State			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

REFERENCES - PLEASE LIST UP TO THREE PROFESSIONAL REFERENCES.

Full Name		Position
Company		Phone
Address		
Full Name		Position
Company		Phone
Address		
Full Name		Position
Company		Phone
Address		

PREVIOUS EMPLOYMENT – PLEASE TELL US ABOUT YOUR LAST 3 JOBS (MOST RECENT FIRST)

Company		Phone	
Address		Supervisor	
Job Title	Ending Wage	\$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Ending Wage	\$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address		Supervisor	
Job Title	Ending Wage	\$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

EMPLOYMENT UNDERSTANDING

1. I voluntarily give The Riverview the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation and release from all liability or responsibility all persons, companies or corporations that supply such information.
2. The Riverview does not discriminate in hiring or any other decision on the basis of race, color, sex, citizenship, national origin, ancestry, veteran status or on the basis of age or physical or mental disability unrelated to ability to perform the work required. No question on this application is intended to secure information to be used for such discrimination.
3. I understand that this application is not an offer, promise, or contract of employment, either expressed or implied. If hired, I understand that my employment is "at will", and either party is free to terminate the employment relationship at any time without cause.
4. If employed, I will be required to complete a Government Employment Verification Form (I 9) and within 3 days provide satisfactory evidence of identity and eligibility for employment.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature _____ Date _____